INSTRUCTIONS FOR PAPER PRESENTATIONS

A computer-driven slideshow for use with a data projector is recommended for your presentation. The Conference hall is equipped with a computer, a data projector, a microphone, a lectern, and a pointing device. An overhead projector will be provided upon request. If you need any other audio or visual equipment, please send us a request or contact your session chairman or member of the organizing committee at some time prior to your presentation.

Each paper is allocated **20 minutes** for oral sessions. We recommend that presentation of your slides should take about 17-18 minutes, leaving 2-3 minutes for introduction, summary, and questions from the audience. To achieve appropriate timing, organize your slides or viewgraphs around the points you intend to make, using no more than one slide per minute. A reasonable strategy is to allocate about 2 minutes per slide when there are important key points to make, and one minute per slide when the content is less complex. Given that there are no parallel sessions and each session consists of few presentations, the session time schedule indicated in the program may be easily adapted to accommodate longer time for questions and discussion. Such flexibility will be also allowed since it is likely that some of the scheduled oral presentations may be cancelled. Session chairmen will be informed in advance for such possibility and will allocate additional time for questions and discussion.

Poster paper presentations will be made to fit the Conference board dimensions of 2.30m (width) and 1.20m (height). The title of your poster should appear at the top in letters approximately 25mm high. Below the title denote the author(s)' name(s) and affiliation(s).